

DEPARTMENT ASSESSMENT POLICY

- Students will be expected to undertake at least five hours work per week outside lesson time. This will include the completion of any class work, extension material and consolidation & review questions.
- Students should be set at least one formal piece of assessed work each week for example a homework, an MEI multiple-choice section test or a chapter assessment test. The completion of this work will be monitored and recorded. Feedback on the work may be by teacher comments, self-assessment, peer-assessment, computer assessment or in the case of written tests, as a percentage.
- Students who fail to hand in homework on time will be dealt with by
 - being reprimanded by the teacher,
 - being required to attend a tutorial,
 - sending a cause for concern to the tutor,
 - or contacting parents.
- Topic tests (guideline length 30 minutes) will be set after each topic, roughly every 2 or three weeks.
- Any student who performs badly in a topic test will be given the opportunity to take the test again during a tutorial.